

DEMOLITION PERMIT APPLICATION

Town of Greenport Building Department
600 Town Hall Drive, Hudson, New York 12534
Phone and Fax No: 518-822-8420

Date: _____

Permit No: _____

Tax Map No: _____

Application is hereby made to the Building Dept. for the issuance of a Demolition Permit pursuant to the NYS Building Construction Code for the demolition, as herein described. The applicant or owners agrees to comply with all applicable laws, ordinances and regulations and also to allow all inspectors to enter the premises for required inspections.

Address of Property: _____

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone No: _____

Applicant's Email: _____

Owners Name: _____

Owners Address: _____

Owners Phone No: _____

Owner's Email: _____

Demo Info: [] Full Demo [] Partial Demo [] Removal

[] Commercial [] Residential [] Accessory Structure

Existing Structure Size: _____

Type of Structure: _____

No. of Units: _____ No. of Stories: _____

Material of Structure: _____

Year Built: _____

If Owner is doing the work, he or she must sign below.

ALL WORK IS BEING DONE PERSONALLY BY ME:

Fee: \$ _____

Check No: _____ [] Cash [] Credit Card

STATE OF _____)
COUNTY OF _____) ss.

_____ being duly sworn deposes and says that he or she is the applicant above named, or he or she is the [Contractor], [Representative] or [_____] of said owner(s), and is duly authorized to perform or have performed said work and to make and file this application; that all statements contained in this application are true to the best of his or her knowledge, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Signature of Applicant

NOTARY:

Sworn to before me this _____ day of _____ 20 _____

Signature of Notary

This application is hereby [] **Approved** [] **Disapproved**

Note: _____

Building Inspector

Date

COMPLETION:

Date Demo Completed/Inspection: _____ Inspected By: _____

DEMOLITION PERMIT APPLICATION REQUIREMENTS

1. Fill in the application completely and legibly. Be sure to include proper contact information, signatures and notary. Illegible applications will not be accepted.
 2. Scope of work to be done. Include a plot plan with an outline of your property, each structure on the property and an indication of which structure is being demolished.
 3. A picture of the structure(s) prior to demolition.
 4. An Asbestos report and lead report may be required.
 5. Certificate of NYS Disability Insurance, Certificate of Workers Compensation and Certificate of Liability Insurance, or an Affidavit of Exemption if applicable. All should list the Town of Greenport as a Certificate Holder.
 6. If the owner is not doing the work, the applicant must include owner authorization. Owner Authorization Forms are available on our website or in the Building Department.
 7. Any additional information required by the Code Enforcement Officer.
 8. Payment must be submitted with application. We accept cash, check and credit card. Checks can be made payable to the *Town of Greenport*. Credit cards are subject to a fee of 2.45% of payment amount with a minimum of \$1.95.
- No work may begin prior to the approval of application and the issuance of the Demo Permit Placard.
 - **Applicant is responsible for contacting the Building Dept. upon completion of Demolition.**

Phone and Fax: 518-822-8420

Email: buildinginspector@townofgreenport.com or bi@townofgreenport.com

Website: www.townofgreenport.com