

**TOWN OF GREENPORT PLANNING BOARD
APPLICATION FOR SUBDIVISION**

Please Submit Original Plus Eight (8) Copies of This Application.

Part 1: Answer all questions completely. If more space is required, please attach additional sheets.

Name of Owner(s) _____

Address _____

Email _____

Phone Number(s) _____

Name of Applicant (if not owner) _____

Address _____

Email _____

Phone Number(s) _____

Name & Phone Number of Surveyor _____

Name & Phone Number of Attorney _____

Total Acreage of Property _____

Location of Property _____

Tax Map Number(s) _____

Number of Parcels to be Created (Including Original Parcel) _____

Acreage of Each Parcel Created _____

Restrictive Covenants if Any _____

Price Range of Parcels if for Sale _____

Proposed Protective Covenants _____

Proposed Utilities and Street Improvements _____

Adjoining Parcels (ownership and use) _____

What is Access to Parcel? _____

Columbia County Health Department Approval Received? _____

Attach Copy of Health Department Approval. If not received, when is approval expected? _____

Pre-Application Procedure for Subdivision

Attach concept report prepared by the project's engineer in conformance with Greenport Code § 107-13 (A) (3) if proposed subdivision will entail centralized drainage, sewerage or potable water facility.

Attach short form environmental assessment statement

Attach sketch plan clearly showing the following:

1. Property boundaries with dimensions.
2. All existing and/or proposed structures with setback measurements.
3. Names and locations of all abutting streets and alleys.
4. Location of water & sewer connections.
5. Location and size of all off-street parking areas including garages.
6. Names of adjacent property owners or businesses.
7. Parcel(s) being created and remaining property.
8. Access to all parcels.
9. Sketch of the vicinity.

Fees are payable by check or money order made payable to the Town of Greenport, upon Planning Board's initial determination of whether the subdivision is major or minor. Fees must be submitted with the application.

NOTICE: The Planning Board reserves the right to hire an attorney, a professional engineer or other professional to review all aspects of the project. This expense is to be estimated by the Planning Board and paid by the applicant pursuant to Local Law No. 1 of 1993.

Please be advised that submissions for subdivision approval will not be considered to be complete applications until all necessary SEQRA proceedings have been concluded.

Signature of Applicant _____ Date _____

If owner is not the applicant, owner must complete the following:

I, _____, am the owner of the property located at _____ and authorize _____ to act as my agent for this application.

Signature of Owner(s) _____ Date _____